p. 15

J. R. S. 58]

Previous references.

G. M. 45-13-28.

1914.

(Genl. Mis)

G. M. File No. 60-14

Serial Nos. 1

Later references.

G. M. 572-15-1.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

Part B for July 1915

SUBJECT.

Continuance of the Record Sorting Establishment.

Sl. No. 1. No. G. 233 - G. M. 60-14-1 dated 7/10 July 1915.

To The Comptroller, Mysore Govt.

Sanctions the continuance of the Spl. Sub. for another year from 1.7.15.

GPB—7,500—21-7-14

14/7/15

G.R.S. 11]

1914/15

GENERAL AND REVENUE SECRETARIAT.

(G. Ad.)

NOTES.

File No. 60/14

FILE HEADING.

Continuance of the temporary establishment for the sorting of old Records in the Genl & Rev Secrt.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First Sheet.

GPB—35,000—15-6-12

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

*Flag S

Programme of Sorting work for 1914-15, 1915-16 & 1916-17.

Director's* order.

1) Seen and approved. I should like to hear about this matter in January or Feby next.

(Sd). M.V.

3.11.14

(Sd) D.M.N.

2) Mr. S. N. Rao to note and remind me in Dec.

(Sd) P.G.

3.11.14

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GPB—10,000—10-6-14

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

S

T

Lib'd.

3) File re the continuance of the special Establishment till the end of June 1915 is submitted as per orders of the Deputy Secretary in page 13.

4) Out of the files referred to in the programme of work to be done in 1914-15 the rearrangement of the military files ~~as~~ ~~[illegible]~~ in the Records is completed, and the files of the Judicial Branch have been taken up. After the open files and closed bundles of this Branch for 1902-03 & 1901-02 are all rearranged Plague Branch papers of 1903-04 will be

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GPB—10,000—10-6-14

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

taken up for posting as per programme.

5) The Progress Register which is maintained in the Section is posted upto the week ending Saturday, the 19th Instant and Submitted herewith.

6) From the 1st of July 1914 the following quantity of work has been turned out:-

Recorded Files	Recorded Sls	D. R. Sls
1422	13,311	10684
	Total Sls.	24995

7) 23/12

8) 23/12

9) Reg to Kindly see me about this. 25/12

10) A Statement up to the end of Dec 1914 (half year) maybe put up comparing work done with work promised 28/12

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

14 Cash Sect.
Put up
Bn.
18/2

Put up
Cay
18/2/15

Subd.

G. Pn: File No. 45 of 13, sl 28 is put up.

Flag S

Nm
18/2 18.2.15

Since read & put up. (G. M. 45-13 sl. 28).

Flag Z

Subd

11) File re the continuance of the special Establishment till the end of June 1915 containing a programme of work for three years 1914-15; 1915-16; & 1916-17 has been sent to the Cash Section in connection with the Budget Estimates of the G.R.S. for 1915-16 and has not yet been returned

12) A statement of work done up to the end of Dec 1914 (half year) comparing with the work from is submitted herewith as per orders of the Secy

Cay
18/2/15.

13) Bn.
18/2

By Secy

16) I shall be glad to go over the work done with the Rept on the 22nd inst at 3.30 P.m.
20/2/15

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

Put up for consideration on the day after
Bn.
20/2

G.D
received back at 11 a.m. on the 22nd.
Bn.
20/2

GPB—50,000—29-6-14

5

G. Mi. 601-16

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

17) The work was checked by me today in company with the Rly. The progress so far is satisfactory

R
2/3/15

Secy 18) I agree.

Secretary

19) For Hon. Minister.

Dwan
5/3

5820
15-3-15

R
5/3

20) Secy

31.3.15

R

Dwan
30/3

5/3

Speech
ann
31/3/15

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GPB—50,000—29-6-14

Work promised for the official year
1914 - 1915.

Section	Year	Approximate number of files.
Military	1900 - 01	
	1901 - 02	
	1902 - 03	
	1903 - 04	
	1904 - 05	
	1905 - 06	
	1906 - 07	2479
	1907 - 08	
	1908 - 09	
Judicial	1902 - 03	
	1901 - 02	
Plague	1903 - 04	

Work done for the half year ending 31st December 1914.

Section	Year	Total no: of files formed.
Military	From 1900-01 to 1908-09	
Judicial	open files of 1902-03.	1548.

N. B

In addition to the rearrangement of these files the "From" and "To" Registers of the Military Branch were obtained from the Military Secretary to H. H. the Maharaja, and the Chief Commandant and the entries (6796) were copied in separate blank Registers for purposes of countermarking, and at the same time to make the records complete.

18/2/15

18/2.

G.R.S. 13]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

M.

24. Please take action in the matter of the continuance of the Special Establishment for the sorting of old Records.

bl 13/3/15

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GPB—50,000—29-6-14

General and Revenue Secretariat. | File No. | of 191 .

Serial No.

22) A temporary establishment for 5 months from the 1st February 1914 for sorting and recording the old records of the General and Revenue Secretariat as per provisions of the office manual was sanctioned in G.O. No. G. 4995-G.M. 45-13-1 dated the 6th Jany. 14.

R

23) When proposals for the continuation of the Establishment till the end of June 1915 were submitted a program of work to be done in each of the three years 1914-15; 1915-16 & 1916-17 was called for by the Dewan, and was finally approved & the Establishment was continued till the end of June 1915. (G.O. No. G. 889-G.M. 45-13-28 dated 29th July 1914).

O (Para 21)

T

24) The work of the Estb. was also inspected by the Dy. Secy. as per orders of the Dewan, and report submitted.

S

25) Orders are solicited in the matter of its continuance till the end of June 1916.

Z

26) Branch II may be asked to kindly note the amount provided for in the next

M
5/4/15.

NOTE—Contn. sheet.

[G. R. S. 12]

General and Revenue Secretariat. | File No. of 191 .

Serial No.

Year's budget for the Special Estt. Submitted for orders.....

5/4/15

27) Put up draft sanctioning

5/4.

28) Draft submitted herewith.

6.4.15 6.4.15

29) The progress of work was checked by the Deputy Secretary in March 1915 and was pronounced to be satisfactory. Branch II may be formally consulted. A draft sanctioning the continuance of the Establishment for another year is also put up.

6. 4. 15

Dy Secy

30) To Br II. The continuance of the establishment is necessary

6/4/15

Subd. Letter to H for info in which last was communicated. Nig Secy

31) The scale of Estt is given in G.O. dated 6.1.14 Rs. 1500 R and ~~Estt~~ amounts Rs 500 Rs pm

NOTE—Contd. sheet.

GPB—25,000—2 11-14

(10)

1573

[H. R. S. 12]

General and Revenue Secretariat.

G. & R. File No. 60 of 1914.

Serial No.

32) Last year this Branch was not consulted about continuing the Estt. It is stated that the Estt is necessary and the order ~~has~~ proposed will therefore have ~~is~~ to be accepted. It would however be better to know how long the Establishment will have to continue & what the total Expt is likely to be —

Reserv)

hs
27.4.15

33) It is not possible to give an opinion on the case without going into details of the work which is not within the province of Br II. But prima facie a record sorting establt for a series of years on Rs 500/- p.m. would be considered extravagant & wasteful for an office of the magnitude of the GRS —

Br V)

M
28/4

34) Br Marainsam
30.4.15

35) Please put up a note explaining the details of work & reasons for the proposal — This should be done in all cases before the papers come up to us

B
30/Apr

For Br II
Last years file of Br II should be taken back & records recorded
29/4

Dy Secy)

Recd. 30.4.15.

30/4/15

attended to
29/4/15

NOTE—Contn. sheet.

1646

GPB—25,000—2-11-14

[G. R. S. 12]

General and Revenue Secretariat.

G. I. File No. 60 of 1914.

Serial No.

36) Put up a statement of work done during ~~[illegible]~~, 13-14 & 14-15 (end of April).

Rm
7.5.14

37) Statement of work done during ~~[illegible]~~, 1913-14, & 1914-15 (end of April) is prepared and submitted herewith as ordered.

[illegible]
5/5/15 5/5

NOTE—Contn. sheet.

GPB—25,000—2-11-14

Sorting Establishment for
the years 1913-14, & 1914-15 (end of April 1915)

1914—15.

(From 1st July 1914, to 30th April 1915)
10 months.

Year	Number of Files recorded	Number of Serials recorded	Number of Serials entered in the Destruction Register	Total number of Serials dealt with.	Remarks.
1900-01 1901-02 1902-03 1903-04 1904-05 1905-06. 1906-07 1907-08. 1908-09.					In addition to the re-arrangement of the Files, the 'From' and 'To' Registers of the Mily. Branch for the years 1896-7 and 1908-9 were obtained from the Mily. Secretary to H. H. and the Chief Commandant, and the entries (6796) were copied in separate blank registers (in 10 Books) for purposes of "Countermarking" and to make the Records complete.
1901-02 1902-03 Both closed & open files	2758	21,773	26,047	47,820.	
1903-04 (open files)					

Statement of work done in the Record

1913 – 14

(From 1. 2. 1914. the date on which the Establishment was organised to 30. 6. 1914.)
5 months.

Section.	Year.	Number of Files recorded	Number of Serials recorded	Number of Serials entered in the Destruction Register	Total number of Serials dealt with.	Section.
Forest.	1895-96					Military.
	1896-97					
	1897-98					
	1898-99					
	1899-00					
	1900-01.					
	1901-02					
	1902-03.					
Excise. (S. R.)	1892-93					Judicial.
	1893-94					
	1894-95					
	1895-96					
	1896-97					
	1897-98					
	1898-99	(74)	15042	7387.	22429	
	1899-00					
	1900-01.					
	1901-02.					
	1902-03					

As per programme
approved by the Dewan.
(Flag P)

8/5/15 8/5/15

10/5/15

Duplicate

Military.

1897-98
1898-99
1899-00.

Some loose papers preserved in two Admirals.)

General and Revenue Secretariat. | G.M. File No. 60 of 1914.

Serial No.

38) Financial Department was consulted when the establishment was first organised (Vide para 45 of G.M.File No.45/13-14 put up.)

39) The proposed expenditure for the current year was fixed at Rs.500/- per mensem and an establishment costing this amount has been entertained and is engaged in the work.

40) A statement showing the work done yearvar by this Establishment ever since its formation is prepared and put up.

Page 72

41) A programme of work for three years from July 1914 has been approved and is being worked out.

42) The progress of the work of the Establishment is scrutinised by me every week and has been recorded to be satisfactory by the Deputy Secretary after inspection (Vide para 17 above).

43) The work of the Regular establishment has con-

NOTE—Contn. sheet.

GPB—25,000—2 11-14

Serial No.

siderably increased and no part of this establishment can be spared for the work now attended to by the temporary Sorting Establishment.

Bhavani Sankaran
10.5.15

Dy Secy

44) It is necessary to extend the establishment for another year. Otherwise the work will be not only left uncompleted but much of the work already done will bear no fruit. Draft may be appd
10/5/15

Secy

Dagree.

Dewan)

Dewan Bahadur
3/7

Draft approved by Dewan
6.7.15

Issue
6.7

Pr. T for issue & return of file with S/pl: Estd.
7/7/15.

MR 1-1915-16 21.7.15
Cr

Please see flag

29
5.7.15

1/7/15

NOTE—Contn. sheet.

(15

72106

G. R. S. 12]

General and Revenue Secretariat.

G. M. File No. 60714 of 191

Serial No. 1

No. 6233/G. M. 6074-1 27.7.15 Letter Compl.

Sancng. the retention of the temporary Record sorting Establishment of the G.R.S. for a further period of one year from 1st July 1915.

The Fin. Dept. was consulted, and its opinion was on the whole agreeable to the proposal.

Subd. with draft and fair endts.

8-7-15

Communicate

10.7.15

NOTE—Contn. sheet.

GPB—25,000—30-4-15.

Fair draft-
Continuance of the Special Sorting Esta
Consd vide 198
13/7/15 Sl. 1

Proceedings of the Government of
H.H. the Maharaja of Mysore.

---:0:---

Read.-

Government Proceedings No.G.889-G.M.45-13-28 dated the 29th July 1914 sanctioning the continuance of the tempo-rary establishment for sorting and --- recording the old records of the General and Revenue Secretariat for one year from 1st July 1914 to 30th June 1915.

Order thereon No. G. 233/Fin 60-14
Dated Bangalore, 7. 7. 1915

Sanction is accorded to the continuance of the Establishment referred to above for a further period of one year from 1st July 1915.

2. The expenditure on this account will be met out of the provision of

Rs. 0000/-

Rs. 6000/- made in the budget for ----

1915-16.

6.7.15.

Offg. Secretary to Government.

To,

The Comptroller, Mysore Govt. thro'
Branch II.

Copy to Cash Section

N.C.R.

Let me see file
7/7

Submit: herewith.
7/7/15

G.R.S. 28]

File No.

Serial No.

*Diary No. of letter replied to*_____

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.

( )

, *the* 191 .

Date of issue_____

Signed by_____

READ—

Government Proceedings No. 4995 - G. M. 45 - 13 - 1 dated the 6th January 1914, sanctioning for period of 5 months with effect from the 1st Feby. 1914, a temporary Estb: for sorting and records the old records of the G. R. S.

(2) Govt. Proceedings No. G. M. 45 - 13 - 28 dated the 29th

~~ORDER THEREON.—NO.~~

S

over

SUBJECT.

Continuance of the special Estb: for another year, viz. 1915-16.

GPB—50,000—1-12-12

July 1914 sanctioning the conti-
-nuance of the temporary estt for sorting and recording the old records of the Genl & Revs Sectt. for one
year from the 1st July 1914. to
30th June 1915.

Order thereon No.

Dated Bangalore 1915.

Sanction is accorded to the
continuance of the Establishment referred to above
for a further period of one year from the 1st
July 1915.

2. The expenditure on this
account will be met out of the
provision of Rs. 5000/- made
in the Budget for 1915-16.

Draft
6.6.15 [illegible]

Offg: Secy. [illegible]
6/6/15

To

The Comptroller, Mysore
Govt. thro' Br. II.